



Tuition Assistance Program

We would like to welcome families into our school regardless of their ability to pay. The enrollment fees our families contribute at the beginning of each school year allow us to have a modest tuition assistance program. This allows some families the opportunity to pay a reduced-rate tuition, based upon the family's need and availability of funds.

Each school year the preschool has the ability to offer 3 tuition assistance grants, one for each class (Jr, Sr and Pre-K) with enough for one 50% per class (or multiple scholarships, with a combined total of 50% per class). Tuition assistance can be redistributed to other classes if need in assigned class isn't met.

Tuition assistance requests are due before the 3rd Monday in February and will be reviewed during the February board meeting by the Executive Board (President, Vice President, Treasurer and Secretary). Information regarding if Mt Tabor Preschool can approve tuition assistance will be communicated to the family immediately during the first week of March. It is a confidential process facilitated by the Treasurer, where only the Treasurer is aware of the identity of the requesting family.

Emergency tuition assistance request can be submitted at any time throughout the year and will be reviewed immediately by the Executive Board (President, Vice President, Treasurer and Secretary).

Submitting an application for ongoing or emergency tuition assistance does not guarantee assistance will be rewarded.

We ask that families review their income and expenses before requesting financial aid, making tuition a priority. Scholarship need is often greater than our school's ability to reward it and we hope to put our funds to as much use as we are able. If your family's financial situation changes so that you are able to pay full tuition, we would appreciate the timely withdrawal of your assistance application. We may then offer those funds to other families in need.

In order to receive tuition assistance, your account must be in good standing up until the date of the application and you must be an active participant in your school job, parent helping responsibility and fundraising obligation. If these requirements are not met, your application may not be considered. If approved for tuition assistance at the time of application the Treasurer will



reach out at the beginning of September to confirm that tuition assistance is still needed. This check in will also happen again in early January.

Other kinds of assistance may be possible, such as dividing the payment of tuition, alternative due dates, etc. These should be discussed with the Treasurer as far in advance as known, and preferably communicated in writing. Decisions about these alterations may be made by the Treasurer directly or by the Executive Board.

Mt. Tabor Preschool values diversity and does not discriminate on the basis of race, color, socio-economic status, family structure, disability, or national and/or ethnic origin.

Please put completed form along with your application for the school year in the Treasurer's folder, located near the front door of the school.

Form can also be mailed to:

Mt. Tabor Preschool
5441 SE Belmont St.
Portland, Oregon 97215
ATTN: Treasurer